

## Gift Application Form

### ***What is the Purves Environmental Fund (the Fund)?***

The mission of the Fund is to advance, primarily through education of individuals and organisations, environmental sustainability and preservation of biodiversity.

The Fund is registered on the Register of Environmental Organisations from 11 August 2004 and is a Deductible Gift Recipient (ABN 78 930 366 807). The Fund was established by Robert Purves, who is committed to making an impact for a better environment.

The Fund grants gifts (funds) to enable and empower others working towards environmental sustainability and preservation of biodiversity. It aims to act as a catalyst to change, to fill gaps in effecting change, and break down barriers to action. The Fund aims to support creation of new thinking and practice, and provide bold leadership. It encourages participation of stakeholders.

### ***Charitable Purposes***

The charitable purposes of the Fund are as follows:

- (a) to protect and enhance the natural environment;
- (b) to enhance the protection of Australia's unique biodiversity for the benefit of future generations through the protection of native species and the ecological processes that support them, particularly in the primary production landscape;
- (c) to provide information and education about the natural environment and to improve the Australian community's understanding of the urgent need for greater sustainability;
- (d) to support scientific research and field projects that are aimed at supporting catalytic work to find solutions for important environmental issues that are not currently supported by environmental groups or government.

You can apply to the Fund for a gift by completing this form.

### ***What sort of activities will we support?***

As a Public Fund, we support activities that meet our objectives and charitable purposes, as detailed above.

### ***What are we looking for?***

The tests we will apply to any application are:

- **Does it aim to advance environmental sustainability or preservation of biodiversity, in line with our overall objectives and charitable purpose?**
- **Will it act as a catalyst to change, fill gaps in effecting change and break down barriers to action?**
- **Does the activity aim to create new thinking or practice?**
- **Does the activity provide bold leadership?**
- **Does it encourage participation of stakeholders?**
- **Is the activity well designed with a reasonable chance of success?**  
- Are the plans well thought through (including costs, how to get people involved etc)?

### ***Notes on applying for a gift***

1. If you wish to apply for support for an amount of \$10,000 or more, we ask you to complete this application form. Note that all the boxes in the form should expand as you type into them, but you can also provide attachments in support of your application.
2. For amounts less than \$10,000, you can apply with your own proposal.
3. Gifts of \$10,000 or more will be subject to approval by the Board of Directors of the Fund.
4. If we approve a gift of \$20,000 or more, we will also ask you to sign a letter of agreement and a general gift conditions document.
5. For activities of a duration of 1 month or more and/or a gift value of \$10,000 or more, we will normally request to schedule regular reporting. For such activities, we will normally make gift payments in instalments.
6. The payment of gifts is conditional upon the monies being used solely for the purpose specified in the application.
7. We will only fund administration overheads up to 10% of the total cost of the activity.
8. Please send applications to Alison Atherton (address below) - by email if possible.
9. Applicants will be notified of the outcome of the application, however we are unable to enter into discussions as to the reasons for any lack of success.

Any questions, please call Amber Colhoun on the number below.

Good luck

The Purves Environmental Fund

ABN 108 252 419

Address:

Suite 4, Bennelong Office Suites

3B Macquarie Street

Sydney NSW 2000

[www.purvesenvirofund.org.au](http://www.purvesenvirofund.org.au)

Environmental Officer: Amber Colhoun (e: [acolhoun@rpg.net.au](mailto:acolhoun@rpg.net.au), ph: 02 9241 2899)

**Organisation name:**

**Activity name:**

**ORGANISATION DETAILS**

Application date	
Organisation Name	
Address	
Organisation incorporation number (ACN)	
Australian Business Number (ABN)	
Registered for GST? YES / NO	
Profit or non-profit organisation	
Contact Name & position	
Telephone	
Email	

If you are successful we will pay you by bank transfer

Please provide payment details

**ACTIVITY SUMMARY**

**Name:** How is the proposed activity known?

**Proposal:** State what you propose to do in a paragraph

**ADVANCING ENVIRONMENTAL SUSTAINABILITY AND PRESERVATION OF BIODIVERSITY**

**How will this activity contribute to the Fund's objectives?** In particular:

- How does the activity aim to advance environmental sustainability or preservation of biodiversity, in line with our overall objectives and charitable purpose?
- How will the activity act as a catalyst to change, fill gaps in effecting change and break down barriers to action?
- How will the activity create new thinking or practice?
- How will the activity provide bold leadership?
- How will it encourage participation of stakeholders?

**Context:** What are the drivers for the activity? Why now, why you and why in this way? How does it contribute to your work overall?

**Organisation name:**

**Activity name:**

**ACTIVITY PLAN**

**Objectives:** What are you trying to do? How will you know if you've been successful? How do you plan to evaluate the activity?

**Outline Actions:** Describe the main actions you will take to achieve your objectives and any key milestones, including the timeframe.

**Partners:** Which other groups (if any) are you working with on this activity? Are there things you are planning to do that can be better done by others (or, by working with whom, you can learn)?

**External input:** What input or support from outside the Fund would you ideally like to have? Are you able to obtain this for yourself?

**Prior experience:** Has this sort of activity been organised before (by you or others)? If so, what have you learnt from that experience?

**FUNDING AND COSTS**

**Full Budget:** Please set out the costs of the activity, showing administration overheads separately. Please note, we will only fund administration overheads up to 10% of the total cost of the activity.

Expenditure item (detail costs)	Applicant's contribution \$	Other contributions \$	Amount requested from the Fund \$	Total \$
<b>Total</b>				

What other funding have you received and/or applied for to carry out this activity?

**Comments:** any further comments on costs and funding

**COMMUNICATIONS AND PUBLICITY**

How are you going to communicate this activity before and after it takes place?

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Organisation name:

Activity name:

[Empty box for Organisation name and Activity name]

In what ways will the Fund be acknowledged and promoted as part of the activity?

[Empty box for acknowledgment and promotion details]

Signed by )  
[Insert Name] )  
authorised representative )  
)

.....

Authorised Representative

Date:

.....

Name of Authorised Representative  
(BLOCK LETTERS)